

**Friends of Middleborough Public Library  
AGENDA – September 27, 2023**

**Call to Order Time:** \_\_\_\_\_

**Minutes Approval: August 16 Motion: Second: Vote:**

**Communications:**

**Financial Sustainability Discussion:**

**Goal:** To keep the Friends of the Middleborough Public Library solvent and relevant while allowing the board and membership to fulfil its mission.

**Focus:** Implement an enhanced stewardship plan ensuring careful and responsible management of funds and assets.

**Discussion/Vote on Partnership with North Easton Savings Bank**

- Checking & Mutual Market Options:  
Decision:  
  
Signers:  
  
Dollar Amount Remain at Rockland:
- Mutual Share Fundraising Opportunity
- Construction Line of Credit Decision:

**Focus:** Create a comprehensive and professional fundraising strategic plan to include assessment of current revenue model and identification of new “best practice” opportunities.

**Discussion on Upcoming Grant Opportunities**

Local Cultural Council	9/1/2023	10/17/2023	Food Glorious Food: EJCOC Card to Culture Tie In
Local Cultural Council	9/1/2023	10/17/2023	History Comes to Historic Downtown Middleborough – Collaboration w/ Economic Development & Historic Commission
Local Cultural Council	9/1/2023	10/17/2023	Peter H. Peirce Homestead - Historical Video Series: Phase 1 (3 Videos, the Homestead, the Residents, & the Library)
NEST Capital Facility Funds - 20 Year System Plan	9/15/2023	12/1/2023	Fundraising Option
	10/15/2023	12/14/2023	Utility & Building Maintenance & Replacement Plan

Cultural Facility Funds - Capital Grant	10/15/2023	12/14/2023	Interior First Floor, Carriage House, Pavillion, Bathrooms
NEST	1/15/2024	3/1/2024	Family Event
Festivals & Project	3/28/2024	5/23/2024	Concert Series
Operating Grants for Organizations	Mar-24	Jun-24	Unrestricted General Operation Grant

**General Consensus:**

**Infrastructure and Process**

**Goal:** To implement the Friends of the Middleborough Public Library’s vision, improve the delivery of its mission, and ensure a sustainable organization.

**Focus:** Evaluate parking lot to identify short-term and long-term maintenance requirements and create associated plans including financial plans to address known and future needs.

- Parking Sign
- Brick Installation – Compensation
- Sidewalk Weed Removal

**Focus:** Evaluate homestead to identify short-term and long-term maintenance requirements and create associated plans including a financial plan to address known and future needs.

- Apartment Upgrades
- Insurance Coverage
- Content Inventory & Curtain Replacement
- Main Floor Repair Plan
- Branding of Peter H. Peirce Homestead

**Focus:** Develop and implement a detailed plan to deploy and assess each fundraising program/activity.

- Fall In Love with Middleborough (Joe Tickets)
  - Decorations  
Balloons\_
  - Staffing
  - Set Up  
Responses: Charred Oak --- Central \_\_\_\_ Fireside \_\_\_\_\_
- Murder At Middleborough Abbey
  - Police Detail\_\_\_\_\_

- Advertisement Books \_\_\_\_\_
- Flowers \_\_\_\_\_
- Set up \_\_\_\_\_
- Board Member Attendance/Tickets \_\_\_\_\_
- Winter Wine Tasting Event
  - Confirmation
  - Format

### **Mission Clarity**

**GOAL:** To identify and articulate a clear, consistent, and defining message around who the Friends of the Middleborough Public Library are and what the Friends do to make a difference in the community.

**Focus:** Assess fundraising programs to ensure alignment with mission, vision, purpose, and core values.

- Donor Perfect
  - Product Overview
  - Database Development and Application Deployment

**Library Update:**

**Unanticipated:**

**Migrants – Marketing of Current Activities**

**Additional Project Funds**

**Adjournment**