



# Minutes July 27, 2022

Call to Order: 6:05 p.m.

Location: Wilfred Silvia Trust Room, Middleborough Public Library

Board Present: Barbara Chadwick, Colleen Evers, Diane Fay, Paula Fay, Tony Freitas, Randy Gagne

Board Absent with Notification: Dave Pincus, Jessica Pincus

Board Absent: Dawn Craig

Public Present: Evelyn Carter

Minutes from June: Motion by Tony with second from Paula. Minutes were accepted unanimously.

Communications: None

Treasurer's Update: General Fund and Parking Lot Fund remain solvent. Transfer of fund from Parking Lot fund to General fund to offset transaction issue pertaining to payment of parking lot invoice from general fund needs to be processed. Vanguard funds remain stable. Issues pertaining to distributions discussed. Procedure was discontinued by Vanguard. The Board is confident that current fundraising income is sufficient to support programs and events.

Update of Non-Profit Status: Colleen stated that Pat McManus has obtained all paperwork needed to reestablish non-profit status and complete filings through current fiscal year. Pat will be providing status on completion of filing on Thursday.

July Fundraising/Program Review: Brick Fundraiser currently projecting a profit of \$ 517.00. Annual membership funds increased by \$50 for a current total of \$2,740.00. Concession sales at Carpool Cinema, Toe Jam Puppet Band, and Treasure Island yielded a profit of \$351.00.

## Events/Activities Update & Discussion:

Movie Night: Discussion relating to procurement of equipment to conduct future large group movie events at outside and inside venues. Randy to research equipment options. Once completed a grant request will be submitted to Peirce Trust by the Friends. Support letters from Randy and Fran Cass will be included in request.

Left Over Concession Items. Discussion pertaining to remaining summer concession items took place. A significant number of popcorn kernel packets remain and will be used in the future. Other items such as candy, soda, juice packs and cookies/chips will most likely not be used by the Friends this season Motion made by Tony with second by Paula to give items to Library for distribution at events. Passed unanimously.

Downtown Improvement/Economic Development: Discussed the Downtown Improvement Committee meeting on June 30 at The Bridge of various stakeholders involved with contributing to the growth and prosperity of Historic Downtown Middleborough. FMPL will participate in the official Reveal Day on Saturday, October 1. Sample of "Get to Know Historic Downtown Middleborough" Activity Booklet for the reveal was reviewed. Randy will include additional information from library web page and forward to board. Motion was made by Paula and seconded by Tony to have FMPL participate in the reveal on October 1<sup>st</sup> but not to participate in reveal if it is held on October 8<sup>th</sup>. In conjunction with the October 1<sup>st</sup> reveal, FMPL will cover costs associated with production of activity booklet by Bristol-Plymouth Graphic shop. Passed unanimously.

COA Community Resource Event: FMPL will join the Middleborough Public Library at the Community Resource Fair being conducted by the Council on Aging in October. Review of logos provided by Anthony at Abi-Saad Printing. Randy will meet with Anthony to have background color aligned with current color on midlib.org. Motion made by Tony and seconded by Paula to order 3 table runners at a cost to not exceed \$500. Passed unanimously.

Book Bag Fundraiser: Full roll-out will take place during Historic Downtown Middleborough Reveal on October 1. Randy will obtain higher quality unit to process purchases at circulation desk.

Sunday Concert Series Fundraiser: Awaiting response on Ocean Spray grant. If needed, funding will be sought from other sources. Draft of letter seeking alternative funding was reviewed and will be refined to bullet benefits to donors. Randy will discuss serving of wine/beer with Library Board of Trustees at August meeting. If approved, six, one-day licenses will be obtained from Town.

Mini-Golf Fundraiser: Date has been confirmed for April 21 & 22. This fundraiser will consist of an evening, ticketed event for adults 21plus and daytime, family event.

September Tea Fundraiser: Currently 29 guests are registered. Will be able to accept 2 more. Mr. Decas and guest will be our guests at this tea. Randy will reach out to Mr. Decas.

2023: Downton Abbey Performance & Dinner Fundraiser: Contract being finalized.

Library Parking Lot: Tony is waiting for fencing proposals from two vendors. Discussion regarding Right of Way restrictions took place. Tony forwarding deed information to attorney for review.

Library Update: General discussion but no votes taken.

Unanticipated: Concept of holding wine tasting event discussed. Will review the concept further following discussion with Board of Library Trustees.

Other Items – Not addressed:

Wreath Fundraiser

Colonel Peter H, Peirce House

Touch Screen Monitors/Kiosks

Fundraising/Event Calendar: Distributed

Next Meeting: Wednesday, September 28, 2022, at 6:00. Meeting was Adjourned: 8:15 p.m.

Submitted by: Diane Fay