



Minutes

October 27, 2022

Call to Order: 6:07 p.m.

Location: Wilfred Silvia Trust Room, Middleborough Public Library

Board Present: Barbara Chadwick, Colleen Evers, Diane Fay, Paula Fay, Tony Freitas, Randy Gagne, Jessica Pincus Member Absent: Dave Pincus

Minutes from July: Motion by Barbara with second from Paula. Minutes were accepted unanimously.

Communications: None

Treasurer's Update: General Fund and Parking Lot Fund remain solvent. The Board remains confident that current fundraising income is sufficient to support programs and events. Tony and Randy will meet to review status of Square account and link to current bank account.

Update of Non-Profit Status: FMPL will now seek permit to conduct raffles. Fee for permit is \$25. Paula will handle the processing of required paperwork for permit. Processing of application will take place in December to cover events scheduled for 2023.

October Fundraising/Program Review: Donation \$15. Concert: \$75 food, \$75 Donations, and \$400 Sponsorship from Fishers Pub.

Events/Activities Update & Discussion:

Movie Night: Randy is awaiting response from local supplier regarding best options. Once completed a grant request will be submitted to Peirce Trust by the Friends. Support letters from Randy and Fran Cass will be included in request.

Downtown Improvement/Economic Development: Cost to produce 200 Activity was \$129.60. Booklets have been well received by community except for one complaint regarding content. Decision was made to not respond to the complaint at this time.

Book Bag Fundraiser: Bags were rolled out in the bookstore. Roll out at circulation desk to be coordinated by Randy.

Sunday Concert Series Fundraiser: November concert is being sponsored by Fisher's Pub. Central Café will be sponsoring December concert. Follow up letters will be sent by Tony to establishments approached during Round 2 of solicitation.

Brick Fundraiser: Bricks for current fundraising cycle were installed and people were notified via e-mail. Replicas were packaged in black boxes and are being picked up. Jimmy LeRoy will not be submitting an invoice for the installation.

December 4th Performance & Tea Fundraiser: Currently sold out with 40 registered guests. Awaiting payment for 10 seats. Motion made by Tony and seconded by Jessica to purchase additional linens, silver ware and soup bowls. Motion passed unanimously. Jessica to purchase soup bowls.

Cultural Council Grant: 2023 Dinner Theater Event - Grant has been submitted. Barbara suggested that we attend upcoming Cultural Council review meetings to answer any questions from committee.

Gardening/Floral Design: Initial outreach pertaining to seasonal flower arrangement workshops was not successful as price point was too high. Desired price point for activity is \$40- \$45. Discussion pertaining to doing outreach to Bristol Aggie for local students in their floriculture program was received favorably. Option to utilizing local volunteer also discussed. Both options will be reviewed. No discussion on Books in Bloom nor Sensory Garden Containers took place at this meeting.

Teddy Bear Picnic: Motion made by Jessica and seconded by Tony to fund this event at \$600 with option to revisit funding amount once details of program are solidified. Motion passed unanimously.

Mini-Golf Fundraiser: Paula is finalizing pricing information for the event to be held in April 2023. Past event cost \$3,600 for set up. Currently negotiating a cost between \$2,000 and \$2,500 including "stuffed animal" prize hole on Saturday. Concerns regarding conducting fundraiser during open hours discussed. Bylaws will be reviewed and discussed at next meeting. Event Sponsor pricing set at \$3000, \$2000, and \$1000. Letters to be sent to five local banks. Other suggested sponsoring pricing were Hole Sponsor - \$250 and 19th Hole Sponsor - \$150.

Library Parking Lot: Motion made by Diane and seconded by Paula to have Tony move forward with the selection of a vendor to install fence with a maximum expenditure of \$3,800.

Fundraising/Event Calendar: Discussion pertaining to running a tea in February took place. February 12th is a potential date. Paula will review and confirm timeframe with Randy.

Library Update: None

Unanticipated: Discussed potential of the Friends participating in the development of an application for a "Fill the Street" grant that would involve Historical Museum, Robbins Museum, and Library. Grant would focus on using library as a focal point for promoting "Historical Downtown Middleborough". Request would include display units, technology, and software development. Randy and Paula will move forward with discussions with Office of Economic Development.

Other Items – Not addressed:

Wreath Fundraiser

Colonel Peter H, Peirce House

Touch Screen Monitors/Kiosks (Will potentially be incorporated in "Fill the Streets" grant.)

Next Meeting (Revised due to holiday): Wednesday, November 16, 2022, at 6:00.

Meeting was Adjourned: 8:00 p.m.

Submitted by: Diane Fay