



Minutes

September 28, 2022

Call to Order: 6:08 p.m.

Location: Wilfred Silvia Trust Room, Middleborough Public Library

Board Present: Barbara Chadwick, Colleen Evers, Diane Fay, Paula Fay, Tony Freitas, Randy Gagne
Dave Pincus, Jessica Pincus

Minutes from July: Motion by Paula with second from Tony. Minutes were accepted unanimously.

Communications: Letter from Downtown Improvement Committee regarding presentations during First Friday and Crantoberfest. Note from boy thanking the Friends for supporting the summer reading program. Resignation from Dawn Craig acknowledged.

Treasurer's Update: General Fund and Parking Lot Fund remain solvent. Monthly reporting of funds from Vanguard will be investigated. Issues pertaining to distributions discussed. Colleen will review paperwork to determine past procedure and contact information. The Board is confident that current fundraising income is sufficient to support programs and events. Tony and Randy will meet to review status of Square account and link to current bank account.

Update of Non-Profit Status: Reinstatement of status at both the Federal and State level has been received. FMPL will now seek permit to conduct raffles. Fee for permit is \$25. Paula will handle the processing of required paperwork for permit. Questionable if task will be completed prior to upcoming concert.

August & September Fundraising/Program Review: September Tea netted a profit of \$551.87 bringing the total revenue for three teas to be \$1,977.97. Brick Fundraiser currently projecting a profit of \$ 774. Annual membership funds increased by \$245 for a current total of \$2,985. Historical Book Sales were \$43; Canvas Bags were \$70; and Concert Series were \$400.

Events/Activities Update & Discussion:

Movie Night: Randy is awaiting response from local supplier regarding best options. Once completed a grant request will be submitted to Peirce Trust by the Friends. Support letters from Randy and Fran Cass will be included in request. In addition, Paula will reach out to Amanda regarding discussion she had with Jo pertaining to grant for Park Department.

Downtown Improvement/Economic Development: Discussed the Downtown Improvement Committee decision to not hold reveal on October 1st and to have informational sessions on October 7th and 15th. FMPL will produce 200 Activity Booklets for these events. Booklets will also be available at COA Resource event and Downtown merchants. Motion to produce booklet made by Diane and seconded by Jessica. This motion passed unanimously. Motion on quantity made by Jessica and seconded by Barbara. Passed unanimously.

Book Bag Fundraiser: Bags were rolled out at the September Tea. Seven bags were sold. Randy has obtained a unit to be used to process purchases at circulation desk. Roll out at circulation desk to be coordinated by Randy. Roll out at bookstore is on hold.

COA Community Resource Event: FMPL will join the Middleborough Public Library at the Community Resource Fair being conducted by the Council on Aging in October. Randy has completed registration form.

Sunday Concert Series Fundraiser: Solicitation letters were sent from Paula with follow up by Tony. Fireside will sponsor first concert. No response from other restaurants currently. Poster and flyer were shown. Tony will deliver copies to Fireside. Randy will display in library. Paula will mount one poster for display at Town meeting and COA Resource fair. Motion to pay Paula for printing made by Jessica and seconded by Barbara. Passed unanimously. Decision made to deliver flyer to other restaurants for posting. Motion to cover cost made by Barbara and seconded by Jessica. Passed unanimously. Discussion pertaining to refreshments took place. Options will be desserts and beverages. No wine or beer will be offered. Paula will coordinate refreshment purchases with Jessica.

Brick Fundraiser: Bricks for current fundraising cycle are available for pick up. Randy will arrange to pick them up. Colleen has discussed install with Jimmy LeRoy. Randy will reach out to him regarding timeframe.

Mini-Golf Fundraiser: Awaiting pricing information for the event to be held in April 2023.

December 4th Performance & Tea Fundraiser: Currently sold out with 40 registered guests.

2023: Downton Abbey Performance & Dinner Fundraiser: Contract finalized. Working on grant application. Grand Ballroom will hold 20-22 tables so available guests will be approximately 150 people. Awaiting food costs. Will include set up charge for bar service and furniture/linens/dinnerware rental in write up.

New Activities: Preliminary discussion on incorporating gardening and floral design activities including Books in Bloom event, seasonal design workshops promoting downtown economic development and sensory container garden fundraiser. Paula and Randy will have further discussions on concepts to determine viability.

Library Parking Lot: Bill for mulching and maintenance is pending. Tony is waiting for fencing proposals from vendors. He will also seek out proposals from other vendors.

Library Update: General discussion. No votes taken.

Unanticipated: Motion made by Tony and seconded by Barbara to have “Stacked Book” logo be the official log for the Friends. Motion passed unanimously.

Discussed non-profit online advertising option offered by Nemasket Weekly. Will revisit at later date current quarterly cost must be justified. Print advertisement in paper is reported to be \$395/ad each week.

Other Items – Not addressed:

- Wreath Fundraiser
- Colonel Peter H, Peirce House
- Touch Screen Monitors/Kiosks

Fundraising/Event Calendar: Distributed. It was determined that the Hero Breakfast and Capital Appeal will not take place this year. Discussion pertaining to running a tea in February took place. Paula will review timeframe with Randy.

Next Meeting: Wednesday, October 26, 2022, at 6:00. Meeting was Adjourned: 7:50 p.m.

Submitted by: Diane Fay